

PROPERTY MANAGER

We seek a highly competent and enthusiastic Property Manager to become part of our team. Leah Jay has been a leader in property management for seventeen years and our success is based on being committed to delivering our clients the highest possible level of services. We are the only multiple winner in NSW of the REI Award for Excellence in Property Management.

We would be pleased to hear from you if you feel you have the ability and passion to perform at this level. You will be responsible for a portfolio of properties, with support from an experienced team. You will be joining a progressive company where your skills are valued and genuinely respected and you are well remunerated. It is essential that you thrive in a fast paced environment and enjoy working as part of a team as well as being a self driven individual.

It is also imperative that you:

- Have experience in a similar role
- Have superior verbal and written communication skills
- Have excellent attention to detail
- Can present to impress but also roll up the sleeves to act
- Are dedicated to continuous improvement
- Take pride in your role and enjoy your work

You are welcome to call in strict confidence 0418 492 851

Please send your application and resume to:

The Manager PO Box 106 Hamilton 2303

or email staffing@leahjay.com.au